

Membership Application

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

Email Address: _____

PLEASE COMPLETE THE FOLLOWING:

I would be willing to assist the Guild
in the following areas:

- _____ Staffing the store
- _____ Gallery Hanging Committee
- _____ Building & Grounds Committee
- _____ Finance Committee
- _____ Refreshment Committee
- _____ Publicity
- _____ Instructing classes
- _____ Other _____
- _____

My work is: (check all applicable)

- ___ Painter Media _____
- ___ Photography
- ___ Craftsperson Media _____
- ___ Sculpture Media _____
- ___ Fabric Media _____
- ___ Other _____
- _____

Please fill out this form and return to the Art Gallery with a picture of yourself and a few pictures of your work. This information is inserted in the "Profile Book" where customers can find out information about our members, and on our internet home page. The Publicity Committee also uses this information in preparing news articles when you are having a show or become "Artist of the Month". The pictures and information is also placed in the Guild's Home Page (www.hanoverareaarts.com).

Have your own web site? _____ www. _____

Media(s):

Background:- Training:

Other Exhibit Areas:

Special Services Offered:

Artist's Comments:

ARTIST-GUILD CONSIGNMENT AGREEMENT
(Please fill out this form and return it to the Gallery)

1. We, the Hanover Area Arts Guild, hereafter, designated "HAAG", enter into an artworks consignment agreement with, (members name) _____, hereafter. Designated "Artist" for the sole purpose of display and sale of consigned artworks.
2. HAAG confirms artist is a paid in full member and has completed their "Statement of Originality".
3. Artist agrees to complete the "Inventory of Artwork" form upon initial delivery of artwork, and continually update the form to keep it current, whether delivering or removing artwork.
4. Upon delivery of artwork, HAAG agrees to display approved artwork within a week of receipt. All artwork will be subject to screening for compliance with standards of HAAG.
5. HAAG confirms artwork received in acceptable display condition unless otherwise specified and documented on the "Inventory of Artwork" form
6. All consigned artwork will be original creations. HAAG will accept artworks in which the artist is reflecting on the creation and originality of another artist, resulting in a very similar work, with the contingency that written documentation by the artist is displayed along with the artwork, making reference to the original artwork and artist.
Example: Artwork inspired by original work of _____,
titled _____.
7. HAAG will assume full responsibility for any consigned artwork lost, stolen, or damaged while in HAAG's documented possession (meaning this document fully completed and signed, as well as the "Inventory of Artwork" form up to date and currently accurate).
8. All documented consigned artwork cannot leave the premises of HAAG without the artist's approval and HAAG notification.
9. The specific retail price documented on the "Inventory of Artwork" form cannot be changed without direction or permission of the Artist.
10. Documented consigned artwork can be removed anytime the artist desires, during regular gallery hours, notifying HAAG at the time of removal by updating the "Inventory of Artwork" form.
11. Upon sale of artwork(s), the retail price less the donation to HAAG will be remitted to the artist approximately 30 days after the sale. Donations to HAAG is calculated at 20% for art sold for \$100.00 and under and at 30% for artwork sold for over \$100.00.
12. Copyright and reproduction rights remain exclusively in the control of the artist. HAAG does not assume any responsibility or involvement in these matters.
13. Other contingencies (if none, write "none") _____

I read and agree with the above terms of membership

Member

DATE

GENERAL INFORMATION

The Hanover Area Arts Guild, Inc. is a non-profit organization. It always welcomes new members who bring talents and ideas, helping to keep the organization growing. It is a source of enjoyment for those who participate. The Guild also welcomes those who do not desire to become active members, but enjoy and support the artistic abilities of others. The Guild relies on members volunteering their time and talents to keep the Gallery operating.

GALLERY POLICIES

1. SALES DONATIONS to Guild on items sold: 20% on items \$100.00 or under; 30% on items over \$100.00
2. The Gallery requires no donation on any ORDERS OR REFERRALS a member may obtain by exhibiting his or her work in the Gallery.
3. VOLUNTEER INCENTIVE: Any active member volunteering 35 or more hours annually to staff the Gallery will pay a 15% donation on sales for one full year.
4. JUDGED GUILD SHOWS: Active members are automatically eligible to participate in shows. Specialty show promotional costs are shared equally by participating members of said shows. NOTE: Due to the importance of our judged shows (which may include: Spring/ Fall/ Juried Shows) only work not shown in the Gallery before will be accepted for these shows. This is only for the judged shows and not for our other monthly shows.
5. ART CLASSES: All members will be granted a discount on most art/ craft classes given by Guild instructors.
6. MONTHLY NEWSLETTER: All members receive monthly newsletters on Guild activities.
7. A personal WEB PAGE is available, at no cost, to show pictures of your work. If you are interested, contact the front desk for more information. Your WEB PAGE address would be www.hanoverareaarts.com/lastname .
8. STANDARDS: We reserve the right to reject any members' work which is not the original creation of the artist. All work must be original. Copies of another's work, kits, or patterns are not acceptable. The work should evidence a designer/craftsman nature, and/or reflect one's own style. Commercially produced elements may not comprise a major component of any work.
9. All work displayed in the Gallery must be for sale, except for a 1 or 2 man show, or otherwise noted.
10. Upon expiration of membership, any property left at the Gallery by the former member will become the property of the Hanover Area Arts Guild after 60 days.

Annual Renewal is on September 1st

TYPE	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL*	AUG*
ACTIVE	\$50	\$46	\$42	\$38	\$34	\$30	\$26	\$22	\$18	\$14	\$50	\$50
FAMILY	\$70	\$64	\$58	\$52	\$46	\$40	\$35	\$29	\$23	\$17	\$70	\$70
SUPPORT	\$40	\$36	\$33	\$30	\$26	\$23	\$20	\$16	\$13	\$10	\$40	\$40
**YOUTH	\$15	\$14	\$13	\$11	\$10	\$9	\$8	\$6	\$5	\$4	\$15	\$15

* Those joining during July and August, those 2 months are free.

** YOUTH = (Grades 12 and under)

Displaying and selling your Artwork in the Gallery

Qualifications for your artwork

All artwork must be your original creation. HAAG will accept artworks in which the artist is reflecting on the creation and originality of another artist, resulting in a very similar work, with the contingency that written documentation by the artist is displayed along with the artwork, making reference to the original artwork and artist. Example: Artwork inspired by original work or photo of _____, titled _____. All artwork may be subject to screening for compliance with standards of HAAG. Your displayed artwork must be "For Sale", unless the art is part of a one or two person featured monthly show.

Procedures for signing in your artwork

When you are bringing your artwork to be displayed in the Gallery, there is a SIGN-IN sheet on a clipboard at the front desk. Each item is listed with your assigned artist #, title or description, and price (exception, if you have multiple items of the same price, example packs of cards or a bin of prints etc.). The person at the desk will answer any questions you may have.

Removing your artwork from the Gallery

Your artwork can be removed anytime the artist desires, during regular gallery hours, by updating the "SIGN-OUT" form (exception - if your artwork is part of a special monthly show, it should remain during the show). We recommend hanging art be rotated with new work every few months, keeping the Gallery fresh with new and changing art.

Sale of your artwork

Upon sale of your art, a donation to the Guild is subtracted from your retail price as follows: art priced at \$100. or less, 20% and items over \$100., 30%. A check will be mailed to you a few days after the end of each month. Members volunteering over 35 hours during a year receive a year of reduced commissions - (volunteering at the front desk, serving on a committee etc.).

Monthly Show Themes

For hanging art, each month the Gallery has either a different theme or an All-Member Special Show. 3 dimensional art or craft items may remain in the Gallery during these shows. (There is one exception: during the Area School Student Show in March, all hanging art and items not in the lighted cases should be removed. This show fills the Gallery with student art). The annual Fall Show in November is a special show, requiring that all hanging art and 3 dimensional art being judged for prizes be **new** to the Gallery.

Displaying your art

The Gallery committee will hang all monthly shows, usually the first Tuesday of the month. We encourage all hanging art be brought in the previous Friday or Saturday. Check your newsletter for the exact dates. All hanging art **must have a hanging wire** on back and be labeled with an art tag (available at the counter) with your Art#, Name, Title and Price, attached to the back, lower right side. Jewelry and high-priced craft items should be displayed in the glass cases. Craft items may be arranged on tables in the Gallery, or crafters may bring their own tables with the approval of the Gallery Hanging Committee. Each craft item must be labeled with at least your art# and price, with an attached tag or stick-on label.

Artist of the Month Window

Each month an artist or two artists together display their paintings or crafts in the small front show window. This is a great way to showcase your work for other members and the public. Contact the front desk to let the Gallery Committee know you are interested in signing up.